

# MOVE-OUT CHECKLIST

# FOUR CORNERS

## PROPERTY MANAGEMENT, LLC

Leasing Office Location: 1920-A Peale Terrace Greensboro, NC 27407  
Rent Payments & Correspondence: P.O. Box 10226 Greensboro, NC 27404  
www.TriadRentNow.com | Phone-Fax: (336) 444-3131

### RENTAL PROPERTY ADDRESS \_\_\_\_\_

1. \_\_\_\_\_ Home must be broom swept clean, mopped, and vacuumed
2. \_\_\_\_\_ All kitchen(s) and bathroom(s) must be completely clean
3. \_\_\_\_\_ All walls must be clean with all picture hanging devices removed
4. \_\_\_\_\_ Vacuum and clean any/all carpet(s)
5. \_\_\_\_\_ Clean all windows
6. \_\_\_\_\_ Remove all of your personal possessions and belongings.
7. \_\_\_\_\_ No trash shall be left behind; Do NOT leave garbage at the curb
8. \_\_\_\_\_ If applicable, all exterior areas shall be cleaned of debris and left clean
9. \_\_\_\_\_ If applicable, exterior lawn and landscaping shall be presentable
10. \_\_\_\_\_ Leave all kitchen appliances, window treatments, etc.
11. \_\_\_\_\_ All keys along with this form shall be returned to the leasing office
12. \_\_\_\_\_ All light fixtures are to work properly with working light bulbs
13. \_\_\_\_\_ All electric is to work properly
14. \_\_\_\_\_ All plumbing is to be free of any leaks or blockages
15. \_\_\_\_\_ All heating is to be working properly
16. \_\_\_\_\_ All smoke alarm(s) and carbon monoxide alarm(s) shall be present and working properly
17. \_\_\_\_\_ Leave ALL utilities on until your move-out is completed
18. \_\_\_\_\_ Make us aware of any damage or issues inside the rental home

Any and all repairs, trash removal, cleaning, and/or any other expenses that are attributed to restoring the home to its condition prior to your tenancy will be deducted from your Security Deposit less normal wear and tear. Your Security Deposit will be mailed within 30 days of your move-out date to the address you provide Four Corners Property Management, LLC (if no new address is given, any remaining Security Deposit money will be mailed to the current mailing address and the Post Office will be responsible for forwarding any/all mail to your new listed address). Please remember to deliver the home in the same condition it was in prior to your tenancy.

Tenant(s) \_\_\_\_\_ Date \_\_\_\_\_

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